



# Bradwell Silver Band

[www.bradwellband.co.uk](http://www.bradwellband.co.uk)

*Making music since 1901*

*President: Mr Peter J Blake, Hon Vice President: Mr Jim Whyte*

## Bradwell Silver Band Privacy & Data Protection Policy

Our data protection policy sets out our commitment to protecting personal data, and how we implement that commitment with regards to the collection and use of personal data.

### How we collect your data:

All of the data we hold comes directly from you – this includes information given when you subscribed to the Bradwell Bugle, or became a member of the Band, or Development Band. The information stored and processed by the Band may include:

- Biographical information (including name, title, gender, date of birth)
- Contact details (including address, email address, telephone numbers)
- Sensitive information (including details of medical conditions or medication required)
- Communication preferences (whether you would like to receive the Bradwell Bugle or other updates from us)

**We do not obtain lists of people from other organisations and we do not share or sell your information to other organisations.**

### How we use your data:

We use your data to communicate with you via post, email and telephone about Bradwell Silver Band. This includes updates on band engagements and rehearsals, updates on how you can support the Band, and news and updates.

We are legally bound by the General Data Protection Regulations to ensure that any data we hold on individuals is relevant, accurate, and not excessive. Additionally it must be fairly and lawfully processed, held for defined purposes, be accurate and up to date, not kept for longer than necessary and must be secure. We will ensure that all data we hold is treated in accordance with these principles.

### Your Rights:

We believe that the relationship we have with you is a life-long relationship and so we retain your data until such time as you request its removal. You have the right to request to have your data removed from our records at any point by emailing [secretary@bradwellband.co.uk](mailto:secretary@bradwellband.co.uk) or writing to us at 19 Longfellow Drive, Newport Pagnell, Bucks, MK16 8PQ.

You may update your communication preferences and opt out of receiving some or all communications from us at any time. To do so, please either email [secretary@bradwellband.co.uk](mailto:secretary@bradwellband.co.uk) or write to us at 19 Longfellow Drive, Newport Pagnell, Bucks, MK16 8PQ.



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## Data Protection Policy Adopted/Reviewed

Signed by (Print):

SAM ALLEN

Signed by (Signature):

Date:

12/1/24